

**Sandusky County Park District
Board of Park Commissioners Meeting
April 21st, 2021 Regular Meeting
9:00am at River Cliff Lodge
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The Board of Park Commissioners met at River Cliff Lodge on April 21st, 2021 at 9:00 AM.

Roll Call

Commissioner Moore called the meeting to order at 9:06 am. HR Business Manager Christina Warden conducted the roll call showing Commissioners Fails, Lawrence, and Moore was present. Andrew Brown, and Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences: Judge Brad Smith

(1) Motion to accept minutes of the March 17, 2021 Regular Meeting was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: HR Business Manager Christina Warden gave her credit card report at the meeting.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Unfinished Business

Update on Clean Ohio Creek Bend Farm Park Bridge Application – Funding Awarded: The application of \$442,700 (69% of total project cost), from the Clean Ohio Conservation Fund has been awarded to the Park District. The project commencement is 11/01/2021 and slated completion date of 12/31/2022. An agreement by and between OPWC and SCPD will need to be executed at the meeting by current Park Board Chairman George Moore.

Update on Renovating a Portion of River Cliff Lodge for Office Space: The project is nearly complete. The cabinets are installed, painting and finish are nearly complete, with electrical nearing completion as well. The project remains on schedule and under budget.

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New Business

(3) Resolution 2021-13: The letter to the County Auditor is attached for your reference. A motion to approve Resolution 2021-13 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2021-10 & 2021-14: Required Resolution for Participation with ODOT MetroPark Fund: The purpose of this resolution is to continue the Park District's eligibility to receive money from the ODOT MetroPark Roadwork Fund, fiscal year 2022-2023. This resolution is required by ODOT and needs to be passed every two years. Currently there is \$45,059.79 in our account with an additional allocation in the next ODOT biennium. Our next project may be the road to the River Cliff Lodge, which in 2019 was estimated at a cost of \$59,394.50. A motion to approve Resolution 2021-14 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2021-15: Purchase of Office Furniture for Newly Renovated River Cliff Lodge: Included in the 2021 Permanent Appropriations Budget, the enclosed quote from American Interiors, Toledo, Ohio, and working through Thomas Porter Architects, is for the new office furniture for River Cliff Administrative Offices. A motion to approve Resolution 2021-15 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2021-16: Purchase and Installation of Door Locks, Keypads, and Security System from Kuns North Coast Security, Fremont, Ohio: The enclosed quote is for the relation, purchase, and installation of the security equipment necessary at the River Cliff Lodge and newly renovated office space therein. A motion to approve Resolution 2021-16 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(7) Request from Fremont Rotary to Hold Social & Fundraising Events in 2021 at River Cliff Lodge: The Fremont Rotary Club has requested to hold multiple BYOB events at River Cliff Lodge this year, if restrictions allow. Most would be social events but there is talk about fund raising events associated with the proposed lodge renovations. The Fremont Rotary Club possesses an insurance policy which covers the liability for such an occasion. We've hosted similar events before at the Wilson Nature Center and they've been successful. A motion to approve Rotary Club Social and Fund-Raising events at River Cliff Lodge in 2021 with BYOB Alcohol was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business: The Board advised Director Brown to check with the Health Department about opening White Star Beach for the 2021 season. If the Health Department gives the green light, the beach will open for the season.

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(8) Adjournment: Next regular meeting is scheduled for Wednesday May 19th, 2021 at 9:00 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Lawrence.

With no further business, the Board adjourned at 10:07 am.

Board of Park Commissioners



George B. Moore



Bradford. J. Lawrence



James B. Fails



Andrew Brown, Director/Secretary



Date